****

**PRODUCTION WH&S RISK ASSESSMENT**

**(Form 2)**

|  |  |
| --- | --- |
| Hirer |  |
| Production |  |
|  |  |
| Performance Dates |  |
| Hirer  Safety Contact |  |
| Phone Numbers: |  |
| Venue  Safety Contact | Malcolm Butters |
| Phone Numbers: | 03 6323 2666 or 0408 133 160 |
| General Description of Performance | |
| Type of performance:  Number of performers:  Design elements (summary): | |

**Assessment completed by:** Date:

Sign: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Please Print Name \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Revisions by: (Mark all amendments with an asterisk \*) Date:

Sign: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

Please Print Name \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

**Required Distribution:**

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***Complete a new page for each identified risk***

|  |
| --- |
| What is the hazard? *eg heavy scenic elements* |

|  |
| --- |
| What is the risk? *eg injured back lifting elements* |

Initial Assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Likelihood\* | Consequences\* | Level of Risk\* | Stakeholders |
|  |  |  |  |

*\* Refer to Australian Standards terminology (see appendix 1)*

|  |  |  |
| --- | --- | --- |
| Corrective Action Required/Undertaken (Structural/Design) | | |
| Action | Department | Contact |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Procedural Action Required/Undertaken (Operational/Maintenance) | | |
| Action | Department | Contact |
|  |  |  |

Residual Risk

|  |  |  |  |
| --- | --- | --- | --- |
| Likelihood\* | Consequences\* | Level of Risk\* | Stakeholders |
|  |  |  |  |

*\* Refer to Australian Standards terminology (see appendix 1)*

Appendix 1

Australian Standards Risk Definition and Classification

|  |  |  |
| --- | --- | --- |
| 1. **Estimate of Likelihood (L)** | | |
|
| 1 | Extremely Rare | Could only occur with concurrent incidence of unlikely or rare events |
| 2 | Rare | The event may occur only in exceptional circumstances. |
| 3 | Unlikely | The event could occur at some time; Infrequent exposure to risk; |
| 4 | Possible | The event could occur at some time. Regular or occasional exposure to risk |
| 5 | Likely | The event will probably occur in most circumstances; frequent exposure to risk |
| 6 | Almost certain | The event is expected to occur in most circumstances constant exposure to risk |

|  |  |  |
| --- | --- | --- |
| **2. Estimate of Consequence (severity of Impact)** | | |
|
| 1 | Minor | First aid treatment. Minor medical treatment no lost time injury |
| 2 | Moderate | First aid treatment. Lost time injury |
| 3 | Major | Extensive or multiple injuries external investigation |
| 4 | Severe | Death; permanent or severe health effects |
| 5 | Catastrophic | Multiple Fatalities |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **3. Estimated Level Of Risk (Risk Rating = Consequence x likelihood)** | | | | | |
|
|  | **Consequences** | | | | |
| **Likelihood** | Minor | Moderate | Major | Server | Catastrophic |
| 1 | 2 | 3 | 4 | 5 |
| Extremely Rare 1 | **1 L** | **2 L** | **3 M** | **4 M** | **5 S** |
| Rare 2 | **2 L** | **4 L** | **6 M** | **8 S** | **10 S** |
| Unlikely 3 | **3 L** | **6 M** | **9 S** | **12 H** | **15 H** |
| Possible 4 | **4 M** | **8 M** | **12 H** | **16 H** | **20 H** |
| Likely 5 | **5 M** | **10 S** | **15 H** | **20 H** | **25 H** |
| Almost certain 6 | **6 S** | **12 H** | **18 H** | **24 H** | **30 H** |

|  |  |  |
| --- | --- | --- |
| **Legend** | | |
|
| **L:** | Low risk. | Manage by routine procedures. |
| **M:** | Moderate risk. | Attend to in the medium term, allocate management responsibility |
| **S:** | Significant Risk | Attend to in the short term, controls must be applied |
| **H:** | High risk. | Immediate action, stop work until effective controls can be applied |

|  |  |
| --- | --- |
| **How to do a risk assessment** | |
| Work out how servers the harm could be |  |
| **What must be considered?** | |
| Work out how hazards may cause harm |  |
| Work out the likelihood of harm occurring, considering | |
| How often is the task done? | |
| How often are the people near the hazard? | |
| How long are people exposed? | |
| Incident history? | |
| Are current controls effective? | |
| Could Changes occur? | |
| What is the impact of the environment? | |
| Can behaviour and capacity impact the likelihood? | |
|  | |

Work Health & Safety Act 2012

Additional information and codes of practice can be found at

[www.safeworkaustralia.gov.au](http://www.safeworkaustralia.gov.au/)

or [www.wst.tas.gov.au](http://www.wst.tas.gov.au)

in case of a Notifiable Incident call 1300 366 322

What is a Notifiable incident?

A Notifiable incident is an incident involving the death of a person, serious injury or illness of a person or a dangerous incident

Detailed Set Information

*Please tick and attach copies to document where applicable:*

List of Supplementary Documentation *eg*

*Plans*

*Working drawings*

*Schedules*

*Material data safety sheets*

*Engineering reports*

Fire Retardant used *eg brand and specification*

Operation Manuals *e.g. documented procedures*

Identify Construction Materials *eg MDF, fibreglass, polyurethane etc*

Identify Onsite Construction Techniques *eg welding*

Appendix 2

Detailed Set Information

*Please list detail where applicable:*

List of Supplementary Documentation *eg plans, working drawings, schedules, material data safety sheets, engineering reports.*

Identify Construction Materials *eg MDF, fibreglass, polyurethane etc*

Identify Onsite Construction Techniques *eg welding*

Manual Handling Issues *eg size, weight, crew required etc*

Fire Retardant used *eg brand and specification*

Painting and Finishes *eg fumes, gold leaf*

Operation *eg documented procedures, maintenance regime etc*

Assessment completed by; (Print)

Signature/ Date;

Revised: Signature/ date:

(Please mark amendments with an asterisk \*)

DISTRIBUTION;

Technical Manager

General Manager

OH&S Committee Chairperson

Any person named in body of document